

ECF CIC Board Meeting Minutes

Meeting	EXETER CITY FUTURES (ECF) COMMUNITY INTEREST COMPANY (CIC)- BOARD MEETING
Date	09:30-11:00, Thursday 01 st October 2020
Location	The Mount, Paris Street, Exeter
Present	<p>Karime Hassan (KH), Chief Executive & Growth Director, Exeter City Council / Director, ECF CIC (Chair)</p> <p>Andrew Hardwick (AH), Managing Director, ECF CIC</p> <p>Glenn Woodcock (GW), Director, Global City Futures / Director, ECF CIC</p> <p>Rob Bosworth (RB), Vice Principal, Exeter College / Director, ECF CIC</p> <p>Chris Evans (CE), Director of Regional Engagement, University of Exeter / Director, ECF CIC (Attended via Zoom)</p> <p>Jamie Hulland (JH), Transportation Strategy & Road Safety Manager, Devon County Council / Director, ECF CIC (Attended via Zoom)</p> <p>Chris Tidman (CT), CFO, Royal Devon and Exeter NHS Foundation Trust (RD&E) / Director, ECF CIC</p> <p>Matt Gingell, ECF CIC CoSec</p> <p>Jo Jeffreys, Exeter College (Minutes)</p>
Apologies	
1.	<p>Welcome & Review of Minutes from last meeting</p> <p>The minutes from the meeting held 22nd May 2020 were noted.</p> <p>Matters arising:</p> <p>Green Recovery</p> <p>Directors gave a brief update on their organisations' Covid Recovery activity. All organisations, to differing extents, now had a mix of staff working from home and onsite. Where this was working effectively, Directors were considering making changes to their operating models going forwards. As previously agreed, Emma Page from the University of Exeter (UoE) would be in touch with organisations to work on linking up green recovery initiatives.</p> <p>Net Zero Plan</p> <p>The Net Zero Plan had not yet been taken to the Place Board. KH confirmed that the Place Board's strategy remained the same following the onset of the covid pandemic however there was scope for the Net Zero Plan to be changed if needed. KH advised that this was best discussed by the Place Board. Roli Martin was still working with consultants WSP who had now identified the top, big-ticket items for impactful change. These would be brought to the next ECF CIC Board meeting for discussion.</p>

<p>2.</p>	<p>ECF Strategic Review and Assessment</p> <p>AH presented slides with details of the ECF Strategy Framework. A one-pager, with five pillars across four workstreams, had been created to make it clearer what the ECF was seeking to achieve. The framework would also help to critically evaluate which ideas and initiatives the ECF should choose to take forward in alignment with its purpose.</p> <p>GW suggested that the framework needed to include a mechanism for achieving political buy-in when progressing with initiatives.</p> <p>It was noted that tangible examples or cases studies were needed to demonstrate what ECF was working on and what partners were doing under the ECF banner.</p> <p>CE said that if the document was to be communicated externally it would be useful to include a summary of ECF’s journey over the last five years and to articulate more clearly the roles of each of the stakeholders involved.</p> <p>Following discussion, it was agreed that ECF’s USP was that it was a multi-agency forum which could work collaboratively to develop solutions to city level problems. The stakeholders present had the power, influence and access to expertise to address these types of problems.</p> <p>Action: It was agreed that AH would identify, using WSP’s work to support this, four to five key challenges faced by the city that ECF would seek to solve in the short-medium term. The Board requested that one of the challenges for consideration should be pedestrianisation of a busy mixed-use street in close proximity to the high street and train station.</p> <p>It was noted that the City Science team could be used to support ECF with problem solving.</p>
<p>3.</p>	<p>New Board Members Discussion</p> <p>It was identified that the ECF CIC would benefit from inviting an SME business representative to join the Board to improve representation and engagement with the local business sector.</p> <p>It was noted that it would also be beneficial to improve the diversity and inclusivity of the Board to ensure that the problems and solutions being addressed were representative. Solutions would also need to consider accessibility.</p> <p>Action: Directors agreed to email AH with any suggestions regarding recruitment of an SME Board Member.</p> <p>Action: AH to explore options for recruiting an SME Board Member and for increasing inclusivity and diversity of the Board.</p>
<p>4.</p>	<p>Board Organisation Update</p> <p>CT provided updates on three key opportunities that the RDE was progressing which stood to deliver positive environmental impacts:</p> <ol style="list-style-type: none"> 1. The RDE was imminently going live with a new, world class electronic patient record system eliminating the need for vast numbers of paper and tape records. This would also help to enable virtual consultations and community appointments reducing the RDE’s

carbon footprint. The system would provide health and well-being data which if mined correctly could lead to targeted health interventions. The RDE were looking for organisations with the necessary data analytic skills to help them with this.

2. The RDE had had funding approved for a new A&E and bigger critical care department. It was also looking to buy the nightingale hospital to possibly develop into a centre of excellence for one of their specialisms, for example, orthopaedics. As such, it was felt that the Sowton Area would benefit from strategic development.
3. The RDE was pushing to improve the mental and physical well-being of staff. Pop-up cycle lanes had been well received and the use of cargo bikes for community health practitioners was being piloted. The RDE wanted to build a Health Village for new starters and relocators to move to whilst they settled in to their new locality. With better infrastructure this could be connected via cycle routes reducing the RDE's carbon footprint.

JH advised that he would circulate a note to Board Members on the pop-up cycle routes that DCC planned to make permanent following the onset of the Covid pandemic.